



**MUHLENBERG COLLEGE HOUSING & RESIDENCE LIFE
2024 - 2025 ACADEMIC YEAR (INCLUDING Summer 2024) COLLEGE HOUSING
REGULATIONS AND LEASE**

I. GENERAL INFORMATION

A. *INTRODUCTION:* Residence Hall Regulations are intended to safeguard the rights of all residents and to prevent any abridgment of those rights by the careless acts of others. In applying for room and board, the resident understands that they are leasing a space in Muhlenberg College Housing for the full Academic Year. The resident agrees to adhere to all regulations, rules and orders established now and later by Muhlenberg College, including those in the current catalog, Student Policy and Resource Guide, and residence hall regulations.

1. For the purposes of the housing lease and all college policies, Residence Halls shall be defined as traditional halls, suite style housing, college owned fraternity/sorority houses, and apartments and houses in the MILE area (including the Village and 2201 Chew).

B. *INFORMATION:* Residents are responsible for reviewing all materials published or distributed by Housing & Residence Life including information emailed to students and published on the housing portal.

C. *CHANGES:* Room and Board Regulations are subject to change from time-to-time at the discretion of the College.

D. *REGULATIONS:* In digitally accepting the Housing Contract on the housing portal, the student agrees to abide by the policies and regulations of Muhlenberg College and particularly those listed in the College Housing Regulations and Lease and the Student Policy and Resource Guide.

E. *MEAL PLAN:* Students on campus or in the Alpha Tau Omega house are required to have a meal plan unless they are living in a residence hall that has a different eligibility (See [Meal Plan Eligibility Policy](#) for details).

F. *MEDICAL ADDENDUM TO MUHLENBERG COLLEGE HOUSING REGULATIONS AND LEASE:* Please note that the College has adopted a [Medical Addendum](#) to the Housing Regulations and Lease. In the event of any conflict between the provisions of the Addendum and the terms of the Housing Regulations and Lease, the terms of the Addendum shall control.

II. PERTAINING PRIMARILY TO OCCUPANCY

A. *TERMS OF LEASE:*

1. All student leases (summer session excluded) run during the academic year. The dates of the lease are from **August 22, 2024** (for first year students), **August 24, 2024** (for juniors and seniors) to **December 14, 2024** and from **January 12, 2025** to **May 10, 2025** (for first year, sophomore and junior students) or to **May 18, 2025** (for seniors). These spring semester dates are subject to change. The College reserves the right to have students vacate their rooms during every break period. Unless a student has been given prior approval to stay on campus during a break period, the College Housing Lease does not apply for the period between semesters, Thanksgiving Break, Winter Break, and Spring Break.

2. Rooms must be vacated by students within the 24-hour period following their last scheduled examination, or by 10:00 am on the day following the last scheduled final examination of the semester, whichever comes first. The College reserves the right to review any requests to remain on campus between the end of finals and until 7:00 pm on Commencement day. **Seniors and any approved students remaining on campus through Commencement may be relocated at the discretion of Housing & Residence Life.**

B. *OCCUPANCY*: The College reserves all rights in regard to the assignment of rooms and the termination of their occupancy. These rights include the authority to terminate the room contract of any student who violates College's Student Code of Conduct, Equal Opportunity and Nondiscrimination Policy, all other College and housing policies or housing leases and addendums. No residents having been assigned to a room may transfer their assignment or permit other persons to occupy the room without submitting the necessary paperwork and obtaining permission from Housing & Residence Life. If a student is reassigned to a room other than the one originally assigned, all regulations will remain in effect. Muhlenberg College reserves the right to assign a student to any vacant space on campus at any time. The College reserves the right to increase the capacity of any room by the assignment of additional students, and reserves the right to consolidate students when there is a need for additional space.

C. *RESIDENCE REQUIREMENTS AND ELIGIBILITY*: Muhlenberg College is a four-year, residential institution. Students are required to live on campus unless they apply for and receive permission to commute.

1. Refer to the [Residential Policy](#) found in the Student Policy and Resource Guide.
2. Refer to the [Commuting Policy](#) found in the Student Policy and Resource Guide if the student is interested in requesting an exception to the residency requirement to live at their family home.
 - a. Selection of a space in College housing by a student who lives commutes is contingent upon available space. They are not guaranteed that there will be space available in College Housing. These regulations are valid for all housing processes, including the MILE Property lottery. (Note: This does not include students who are abroad, in New York City, or in Washington, DC).
3. Students living on campus are expected to be enrolled as full-time day College students. Students who are day College degree candidates, but not full-time students, will be assigned space only with permission from Housing & Residence Life, the Dean of Students, and Dean of Academic Life. Students who drop below full-time status during the academic year

must request permission to remain in College owned or leased housing in writing to the Dean of Academic Life and Dean of Students.

4. Failure to follow all established lottery and room selection policies and procedures will result in placement of the student on a waiting list with no guarantee of a room.

5. Misuse or excessive damage to an assigned room or College property may result in the loss of privilege to select particular residence hall building(s); and/or eligibility in future housing processes (Themed Residential and Affinity Communities, Fraternity & Sorority Life Housing, MILE Lottery, and General Lottery).

6. *REFUNDS: Refer to the [Refund Policy](#) found in the Student Policy and Resource Guide.*

- a. The withdrawal of a student during the term of the Lease does not entitle the student to claim a refund of room rent or remove liability for payment of the full amount due for the semester.
- b. No refund is allowable when termination of a Lease results from disciplinary action.

D. *BREAK OCCUPANCY:*

1. The College Housing Lease does not cover scheduled break periods. Students may occupy rooms during breaks only if such an option is announced by the College and/or if permission has been secured from Housing & Residence Life.

- a. The residence halls will close for in semester breaks at 6:00 pm on the day classes end and reopen at 10:00 am the day before classes resume.
- b. The residence halls will close for end of the semester breaks at 10:00 am the day after finals end and will reopen at the start of the next semester.

2. Rooms may be utilized by Housing & Residence Life during break periods in order to house students other than those normally assigned to that particular space. Students must follow the posted schedule for break closing and move out times.

E. *SUB-LEASING:* Sub-leasing of rooms is prohibited.

F. *WITHDRAWAL/LEAVE/SUSPENSION/EXPULSION/DISMISSAL:* Students who withdraw, take a personal or medical leave of absence, are suspended, expelled, or are otherwise dismissed from the College are required to remove their belongings from their residence hall and turn in their key(s) and student ID to Housing & Residence Life or the Campus Safety/Police Dispatcher Window within forty-eight hours from the time the withdrawal, leave, suspension, expulsion, or dismissal goes into effect.

G. *INTERIM SUSPENSION:* Students on interim suspension from College Housing pending a conduct hearing must vacate their room according to the information provided by the Dean of Students Office. The student must turn in their key(s) and student ID to Housing & Residence Life or the Campus Safety/Police Dispatcher window at the time the interim suspension goes into effect.

H. *INTERIM REMOVAL FROM HOUSING*: In instances where there is a reasonable belief that a serious offense has occurred, the Dean of Students or the Dean's designee may require the immediate removal of the individual or individuals involved from College housing until a formal disciplinary hearing/adjudication occurs. The student must turn in their key(s) and student ID to Housing & Residence Life or the Campus Safety/Police Dispatcher Window at the time the interim suspension goes into effect.

I. *VISITOR POLICY*: Refer to the [Visitor Policy](#).

J. *SMOKE FREE POLICY*: Refer to the [Muhlenberg College Smoke, Tobacco and Nicotine-Free Campus Policy](#).

III. **CONDITIONS OF OCCUPANCY**

A. *SECURITY*: Security is everyone's responsibility. Actions which compromise the security of residents or living areas, may subject the individuals responsible to fines, restitution, and/or disciplinary action.

B. *STUDENT PROPERTY*: The College assumes no responsibility or liability for damage or loss, by any cause, of personal belongings or other property of students or other persons. **By signing or digitally accepting this Lease, the student hereby releases the College and its employees, contractors and agents of and from any and all liability arising from or in connection with such damages or losses, from any cause whatsoever, including negligence.** The safekeeping of student property is the responsibility of each individual student and no reimbursement from the College can be expected for the loss of such property. Rooms should be locked at all times and valuable property secured. Property remaining in student rooms upon termination of Lease becomes the immediate property of the College. Students are urged to confirm that they are covered under their family's homeowner's or renter's insurance policy and to make arrangements for additional insurance coverage if necessary.

C. *LOSS OR THEFT*: Losses or thefts should be reported immediately to Campus Safety/Police and then to a Housing & Residence Life staff member.

D. *HALL SPORTS*: Recreational activities may not be played in areas that are potentially hazardous to a residence hall or its occupants. Games utilizing balls, Frisbees, water guns, foam guns, or other potentially destructive objects may not be played in the residence halls or in individual rooms.

E. *RESTRICTED ITEMS*: To prevent personal injury and/or damage to property, the possession or use of any potentially dangerous item or material is strictly forbidden in the residence halls or on campus. Such items are subject to confiscation and the bearer to disciplinary action. Such prohibited items include, but are not limited to: any firearms, ammunition, air-guns, tasers, compressed air canisters, spring type weapons, sling shots, martial arts weaponry, explosives, firecrackers, chemicals, portable heating units of any kind, halogen lamps, multi-bulb lamps with plastic shades, homemade TV and radio antennas,

candles, incense, water balloons, dart-boards, knives, swords, whips, switchblades, and waterbeds (see also: Fire Prevention). Spray-painting in residence halls is prohibited. Humidifiers or misting machines are prohibited. Please note that any sanitary items, condoms, or wipes are not permitted to be flushed.

F. **REFRIGERATORS AND MICROWAVES:** Students must comply with the [Refrigerator and Microwave Policy](#) as stated on the Housing & Residence Life website.

1. Refrigerator
 - a. 4.1 amps or less.
 - b. Small size: The small cube size range from 1.3 -1.8 cu.ft.
 - c. Large Size: The large cube size range from 4.3 - 4.9 cu. ft. No larger than 4.9 cu.ft. permitted
2. Microwave
 - a. Microwaves may pull no more than 600-700 watts and there can only be one per room.

G. **SOLICITATION:** For the protection and privacy of residents, solicitations are not permitted in residence halls. Solicitation is defined as door-to-door selling and advertising or displays accompanied by persons selling or taking orders. Student groups soliciting for College related businesses or causes must obtain written permission from Housing & Residence Life. Please refer to the [Vendor Sales/Solicitation Policy](#) in the Student Policy and Resource Guide.

H. **STORAGE: There is no storage available to students on campus during the academic year, during break periods or between sessions.** Bikes may not be stored in common areas. Students are permitted to store their bikes in their rooms.

I. **RIGHT OF ENTRY:** In all non-emergency situations regarding maintenance, repairs or inspections for health, security and safety hazards, campus personnel will knock and identify themselves prior to entering a student's room.

1. Maintenance: Authorized representatives of the College shall have the right to enter any room at any time for maintenance. When possible the College will notify students 24 hours in advance of planned maintenance. Emergency maintenance may not allow for advance notification. When students submit a work order, the College will not provide separate notification, as the work order constitutes a request for College staff to enter the space to conduct the maintenance.

2. Health and Safety Inspections: Authorized representatives of the College shall have the right to enter any room at any time for health and safety inspections. When possible the College will notify students 24 hours in advance of planned inspections. Emergency situations may not allow for advance notification.

3. Searches: The College's Department of Campus Safety/Police may conduct Administrative Searches of College-owned student residences if a Campus Safety Officer reasonably believes (i) that an Administrative Search may be advisable based on available information in connection with a potential violation of College policies or regulations; (ii) that an Administrative Search may be advisable to obtain evidence in connection with a College

proceeding under the Student Code of Conduct or the Equal Opportunity and Nondiscrimination Policy; (iii) that an Administrative Search may be advisable in response to a request to check on the health and welfare of a student; or (iv) that there exists an emergency involving imminent danger to life, safety, security, health or property.

- a. In regard to an Administrative Search of College-owned student residences, except in cases of exigent circumstances, the College will make every effort to notify students in advance of entry and will attempt to conduct a search in the presence of the student(s) in question and, if a search is being made in order to obtain evidence for a College conduct proceeding, a third party, preferably a professional staff person from Housing & Residence Life or their designee, shall be present.

J. *FURNITURE*: Furniture is not to be removed from lounges or other public areas. Students found with such furniture in their rooms are subject to fines and/or disciplinary action. All original College furniture must remain in the room and in the condition to which it was originally assigned at all times and may not be stored or removed. College furniture secured to walls may not be detached. College furniture may not be disassembled or used for any other purpose than those intended by the manufacturer. Screens may not be removed from windows. Damage to any College furniture or property must be reported immediately to a Housing & Residence Life staff member.

K. *INVENTORY & ROOM CONDITION*: Students are held responsible for the condition and cleanliness of their room and its furnishings and for any loss or damage other than normal wear that may occur during their occupancy. Upon occupying a room, all students must complete a Room Condition Report on the housing portal and are subject to being billed for damage not accounted for on this form. Damage and loss will be determined through comparative inspections conducted by Housing & Residence Life (prior to arrival and after departure). If a student changes rooms, it is their responsibility to contact their current RA for damage assessment. It is also their responsibility to complete a new inventory form for their new location with their new RA. Students who do not appeal a damage bill within the specified time frame (as noted on their damage bill) will lose their right to appeal the charges.

L. *ROOM DECORATIONS*: Decorations must be removable without damage to paint or finished surfaces of the room. Nails, tacks, scotch tape, duct tape, stick tack, plastic hooks, adhesive stickers, contact paper, wallpaper, decals and paneling are considered damaging and are prohibited. **No object may be hung from the ceilings, pipes or fire safety equipment.**

M. *COMMON AREA DAMAGES*: Students are responsible for public areas in their residence halls. A charge for damage done in a given residence area (including furnishings, vending equipment, and so forth) will be distributed among the residents in that area when it cannot be determined which individuals are responsible for the damage or theft in accordance with the damage procedures established by Housing & Residence Life. Common area damage billing will be assessed after damage occurs. This includes if it cannot be determined who is responsible, the charge will be distributed among the residents in that particular living unit.

N. *EXCESSIVE CLEANUP*: Any excessive cleanup, which goes beyond the normal custodial service, will be charged to the student responsible. If it cannot be determined who is responsible, the charge will be distributed among the residents in that particular living unit. The minimum charge will be a three-hour overtime charge for each custodial staff member performing the cleanup.

O. *REPORTING OF DAMAGE*: All students are expected to promptly report any damage, malfunction, destruction, or loss of College property to Housing & Residence Life and/or Campus Safety/Police.

P. *LOFTS*: Handmade lofts are not permitted in College owned or leased housing. Students may only loft their beds when additional bed end pieces are available and must request these pieces through Housing & Residence Life if the pieces are not already in their assigned room. There is no guarantee that bed ends will be available at all times.

Q. *PAINTING AND WALLPAPERING OF ROOMS*: Room, walls, room furnishings, windows, and doors (either side) may not be painted by students. Additionally, students may not apply temporary or permanent wallpaper to any surface in the room.

R. *TERMINATION OF OCCUPANCY*: Each room must be emptied of all belongings at the end of the period of occupancy and the student must return any key(s). Any student owned furniture (including student carpeting) or refrigerators left behind will be discarded by the College, and students will be billed for their removal. No student belongings will be allowed to remain in a room over the summer. This also applies to students who are only in campus housing for the fall semester and must remove all belongings and return key(s) before winter break, students in housing over the summer who will not be on campus in the fall and/or students changing to a new room assignment for the spring semester. Trash left in any room will be discarded by the College, and students will be billed for their removal. Failure to check out properly may result in a fine.

S. *TRASH*: Students are responsible for removing personal trash directly to the dumpsters. Removal of recyclable materials to the appropriate containers also remains the responsibility of each student. Individuals, wings, halls, and entire buildings will be held responsible where trash is deliberately left in and around public areas of a residence hall. Failure to follow this policy is a violation of the residence hall contract and may result in disciplinary action and/or fines.

T. *ADJACENT GROUNDS*: Residents who misuse lawns, trees, shrubs, bushes, hedges, and driveways adjacent to College housing may be subject to replacement costs, disciplinary action, and/or fines.

U. *RESTRICTED AREAS*: Residents are specifically prohibited from entering restricted areas such as roofs, mechanical equipment rooms, attics, balconies, buildings closed for vacation, construction sites, etc. Additionally, windows should not be used as a non-emergent means to exit or enter a room. These offenses are punishable by disciplinary action.

V. *CUSTODIAL SERVICE*: Custodial service is provided for all common areas only. Student interference with service may result in disciplinary action and fines. Cleaning of student rooms (including interiors of suites and apartments) is the responsibility of the individual residents.

W. *RESERVATIONS OF PUBLIC AREAS*: Use of facilities forms may be obtained in the Seegers Union to reserve any public room in any residence hall as well as other public rooms and outside spaces on campus. All forms must be completed and approved in advance of the date of the event and in accordance with the [Seegers Union Policy](#).

X. *NOISE*: Amplified music and other loud sounds and noises interfere with the normal functions of the campus and are disruptive to the community. Such loud music or noise infringes upon the rights of others to study, to conduct classes, or to carry on necessary duties and functions at the College. Housing & Residence Life establishes standard quiet hours. Stereo speakers or amplification devices shall not be placed in windows with sound directed outside. Further, any loud noises or music which unduly disturbs the peace of the College community when reported to Campus Safety/Police, Housing & Residence Life staff, Dean of Students Office, or any other representative of Muhlenberg College may result in disciplinary action. If loud noises or music is heard outside of an individual's room/suite/apartment/house and a complaint is made to either Campus Safety/Police and/or Housing & Residence Life, the student in that particular room may be subject to disciplinary action. Quiet hours are from 11:00 pm through 7:00 am on Sunday through Thursday, and 1am through 7:00 am on Friday and Saturday. The 24-hour consideration hour policy is always in effect. 24-hour quiet hours are in effect from the end of the last day of regular classes through the end of the final exam period.

Y. *PET POLICY*: Refer to the [Pet Policy](#).

Z. *AIR CONDITIONERS*: Refer to the [Air Conditioner Policy](#).

AA. *ALCOHOL POLICY*: Students must comply with the [Student Alcohol Policy](#) as stated in the Student Policy and Resource Guide.

BB. *DRUG USE POLICY*: Students must comply with the [Drug Use and Controlled Substance Policy](#) as stated in the Student Policy and Resource Guide.

CC. *SOCIAL POLICY*: Students must comply with the [Social Host Policy](#) as stated in the Student Policy and Resource Guide.

DD. *COMMUNICATION SERVICES*: The College is the sole provider of communication services, including but not limited to voice, data, basic cable TV in common areas, Service Electric cable for individual rooms at the cost of students and internet services, for all College Housing. Residents may not independently contract for those services provided by the College.

IV. **PERTAINING PRIMARILY TO SECURITY**

A. **KEYS:** The unauthorized possession, alteration, or defacement of any key and the illegal entry of any room or College Housing unit by any means, is strictly prohibited and may result in disciplinary action up to and including expulsion from the College.

B. **STUDENT IDs:** Students must carry their student IDs at all times while on campus and must be presented on request by a College official. Giving an ID card to anyone or leaving it in an accessible place to provide unauthorized access to a room or building is a violation of the residence hall contract and may result in disciplinary action.

C. **EXTERIOR DOORS:**

1. All residence halls are locked 24 hours a day.
2. Campus Safety/Police must be called if the doors are broken and will not lock. In addition, report maintenance problems relative to building security to Campus Safety/Police.
3. All locks and card readers to exterior doors are secured during break periods when College Housing is closed (i.e. Thanksgiving Break, Winter Break, and Spring Break). All lock changes are at the discretion of Housing & Residence Life, Campus Safety/Police, and/or Plant Operations.
4. Propping exterior doors and/or allowing unauthorized individuals into College owned residences are prohibited. A student found violating the above may be subject to disciplinary action.

D. **LOST KEYS:**

1. Lost keys must be promptly reported to Housing & Residence Life.
2. Upon notification of a lost room key, the lock will be changed and the student responsible will be charged for the cost of the lock core(s) and issuance of keys to all residents. All lock and key charges will be invoiced on student accounts. Lock change charges vary depending on location. The standard charge for a room is \$100.00-\$125.00.
3. **For the security of the affected residents, loss of keys to houses may result in re-keying of the entire building at the expense of the responsible student.**
4. Loss of keys in Benfer suites or MILE Houses/Apartments will result in changing all the affected cores on the unit system at the expense of the responsible student.
5. Students will normally be charged for all replacement keys and lock changes unless it is determined by the College locksmith that the breakage was due to a malfunction of the lock.
6. Students are not permitted to allow another individual to use their key(s) or ID card. A student who allows another individual to use their key(s) or ID card may be subject to disciplinary action.

E. **BROKEN or BENT KEYS:**

1. Broken or bent keys must be returned to Housing & Residence Life to obtain a new key at no charge.
2. Students who do not return broken or bent keys will be charged for a lock change as noted above in section E. *Lost Keys*.

F. **LOCK-OUTS:** During office hours, students locked out of their rooms must go to Housing & Residence Life to obtain a duplicate key (proof of identification will be required). Duplicate keys must be returned within 24 hours or a lock change will be issued and the student will be issued the standard lock change charges. Head Resident Advisors and Resident Advisors are also available to assist students with lock-outs while on duty. Campus Safety is available to assist students with lockouts during all other times.

G. **KEY COLLECTION** during check out: All keys must be returned to Housing & Residence Life within the 24-hour period after the termination of lease or permanent withdrawal from the room. Keys not returned after that period of time will result in billing for a lock change.

V. **FIRE SAFETY RULES AND REGULATIONS**

A. **FIRE ALARMS AND EQUIPMENT:**

1. Fire equipment is to be used only as necessary in the case of fire. Its use and misuse must be reported to Housing & Residence Life and/or Campus Safety/Police immediately so that it may be restored to useful condition with no unnecessary delay.

2. Fire equipment includes (but is not necessarily limited to) fire bells, pull stations, alarms, extinguishers, hoses, exit signs, smoke detectors, sprinkler systems, instruction signs, equipment cases, and electrical panels.

3. Students face fines and disciplinary action for needlessly tampering with, discharging, stealing, or improper use of fire alarms and/or equipment.

4. When the person responsible for tampering with fire alarms and/or equipment cannot be identified, individuals residing within the section will be billed the cost of the entire fine plus maintenance charges in accordance with the College damage assessment procedures.

5. Students who tamper with fire alarms and/or equipment are subject to arrest and prosecution by the City of Allentown in addition to College disciplinary action, fines up to \$300, and/or reassignment.

6. The College reserves the right to issue other sanctions ranging from fines up to \$300 to expulsion.

7. Failure to evacuate a building during a fire alarm may result in disciplinary action and/or fines up to \$300.

B. **FIRE PREVENTION:**

1. Students are expected to be alert at all times to the hazards and dangers of fire in their area and to exercise all proper precautions to prevent fire, notify proper authorities of any potential fire and safety hazards, and promptly report a fire.

2. Students are expected to help prevent false alarms and should report any tampering with the alarm system to Campus Safety/Police.

3. Flammable substances and solids, such as gasoline, benzene, naphtha, cleaning fluids, explosives, and fireworks may not be used or stored in residence halls. Candles, incense, kerosene lamps, halogen lamps and student installed electric heaters may not be used in the residence halls.

4. **ALL COOKING MUST BE CONFINED TO DESIGNATED COOKING AREAS.** Use of electrical appliances such as hot plates, heating coils, coffeepots, popcorn poppers, electric

frying pans, toaster ovens, irons, and electric heaters are prohibited in student rooms and social lounge areas. Pod style coffee pots or electric kettles with enclosed heating elements are permitted. All appliances must be UL approved with UL approved cords. Low wattage electrical equipment and attached cords must also be UL approved. The College reserves the right to determine the danger of electrical appliances and remove them.

5. Storage or placement of any items (including trash, bicycles, boxes, furniture, etc.) in public areas such as corridors, stairwells, or balconies is prohibited. The College will remove items placed or stored in public areas with a charge for their release. Items may not be left outside residence buildings at any time (i.e. trash cans).

6. All decorations used in corridors or public areas shall be flameproof or made of fire-resistant materials. The College reserves the right to remove any and all decorations that do not comply.

7. Hanging of cloth material along walls is discouraged for safety reasons. No material or paper may be draped or affixed overhead or from ceiling pipes.

8. Section and fire doors are to remain closed at all times. Residents of the section will be held responsible when the doors are blocked or propped open. A door will be considered propped if there is any physical obstruction (such as tape, stones, cardboard, trash cans, etc.), which prevent it from closing or locking.

9. Any additional lighting (i.e. string lights) must be UL approved. No lights may be strung from any pipes or fire/safety equipment or across the ceiling.

10. Any violation of the above fire prevention regulations may be subject to disciplinary action and/or fines.

C. *FIRE DRILLS AND SAFETY INSPECTIONS:*

1. All persons must evacuate the building when a fire alarm is sounded.

2. Campus Safety/Police shall be responsible for establishing procedures for supervised fire drills in residence halls in compliance with local and state fire safety regulations.

3. Alarm systems shall not be tampered with or tested by unauthorized persons.

4. Fire drill procedures include the requirement for all resident students to become familiar with fire evacuation plans for each building, to include recognition of fire alarms, procedures for notifying authorities of fire, and evacuation from the building. Evacuation procedures are posted on the back of each resident's room door and found in the Crime Prevention brochure. If these rules are not on the back of the door, it is the student's responsibility to obtain a new copy from Campus Safety/Police.

5. Each resident and any visitors will leave the residence hall according to instructions for the area where they are when the alarm is sounded.

6. Lack of cooperation during fire drills and active alarms will be considered a serious breach of discipline and students may be subject to disciplinary action and/or fines.

7. Authorized representatives of the College shall have the right to enter any room at any time for maintenance, repairs, and inspection for health, security, and safety hazards. After inspection, failure to amend hazards or violations may result in termination of the resident's housing contract.

VI. ADDENDUMS

- A. [MILE House Lease](#)
- B. [Muhlenberg College Fraternity/Sorority Housing Agreement](#)

Rates for the 2024-2025 Academic Year:

Benfer, Brown, East, **\$7,912.00 per year**
Prosser, Walz, Alpha Chi Omega, Phi Sigma Sigma,
Delta Zeta

Taylor Hall, MILE and Fraternity/Sorority property
doubles (includes 2201 Chew, Alpha Epsilon Pi, Phi Mu
Delta Tau Delta, Zeta Beta Tau, and Village) **\$8,956.00 per year**

Single Room in Brown, East, **\$9186.00 per year**
Prosser, Walz, Alpha Chi Omega, Phi Sigma Sigma,
Delta Zeta

Robertson and South Halls, MILE property singles, **\$10,530.00 per year**
(includes Alpha Epsilon Pi, Phi Mu
Delta Tau Delta, Zeta Beta Tau, and Village)

***All room rates include campus network charges.**

Contact: Office of Housing & Residence Life, Lower Level, Prosser Hall, 484-664-3180

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