

REFUND POLICY

The College has adopted the following regulations with respect to refunds and rebates due to the withdrawal, suspension, or expulsion of a student during the semester. Where voluntary withdrawal occurs, \$200 of the comprehensive fee will be retained. In addition and in cases of suspension or expulsion, the College is entitled to a portion of the remaining comprehensive fee in accordance to the following schedule:

20 percent if withdrawal occurs during first week;
40 percent if withdrawal occurs during second week;
60 percent if withdrawal occurs during third week;
80 percent if withdrawal occurs during fourth week;
100 percent if withdrawal occurs after the fourth week.

Note: Student aid, which must be returned to the awarding agency, cannot be used to satisfy amounts owed to the College.

Withdrawal due to medical reasons approved by the Director of Student Health Services may entitle a student to a pro rata refund of the comprehensive fee. The amount to be refunded, if any, will be decided based upon merit. The following fees and deposits are not refundable: application fee, matriculation fee, orientation fee, reservation deposit for admission, room reservation deposit, and room fees.

Board Fee: In all cases of withdrawal, a refund of the contract portion of the board fee will be made in proportion to the number of unexpired full weeks remaining, provided the refund is applied for at the time of withdrawal from the College and the student meal plan is surrendered.

Flex Dollars: Unused flex dollars will be refunded to a withdrawn student.

Room Fee: A student withdrawing from the College during the semester will receive a refund of room fees only if a replacement, not already residing in the College residential system, is obtained for the room.