

MUHLENBERG COLLEGE
SAFETY COMMITTEE MINUTES

March 20, 2015

Life Sports Center

ATTENDING MEMBERS:

Jason Feiertag, Doug Gibbons, Brett Fulton, Katherine Kressler, Diane Dologite, Merritt Jacob, Tim Korn, Brenda Lakis, Jessica Bien Covell, Tracy Kline, Joseph Spirko

MEMBERS ABSENT:

Jim Bolton, Beth Buechler, Brynmarie Dorsey, Dave Huber, Mike Nemeth, Bill Ruhe, Maryruth Olshefski, Damon Gelb, Steve Nemes, Brian Fidati

MINUTES

Ms. Kressler asked about the attachment, (a list of recommendations for the emergency egress plan) that was not included with the minutes. Mr. Feiertag will send the list to the committee. The approval of the minutes was tabled until the next meeting once everyone has a chance to review the list.

Ms. Lakis did report that basically the recommendations were to have egress maps (prepared with the help of Spillman Farmer) in all rooms and possibly getting the faculty on-board with occasional fire drills. She is trying to set up a meeting time with Provost Ramsay, but it was recommended to possibly hold the fire drills at the beginning of the semester and closer to the lunch hour.

ACCIDENT & INJURY REPORT:

Mr Feiertag reported:

- An individual was holding a door and miss-stepped in the chapel, resulting in a broken arm/wrist.
- Employee tripped on the uneven surface, resulting in a broken nose, sprained wrist and bruises.
- A visitor, staying at the Hoffman House, fell on the steps, resulting in bruises and damaged electronics.
- Housekeeping still has an individual out.
- Bookstore employee is back to work.
- Math department, fall with abrasions

Mr. Spirko recommended the safety committee send out a reminder to all staff/faculty/students about the uneven walkways and to take extra precautions.

BUILDING/GROUNDS INSPECTIONS:

Ms. Kressler reported that during spring break she did an inspection of the labs and found there to be no signage for the fire extinguishers and that some in the stock room have not been checked recently. She is currently placing up signs and should have them completed by the end of the semester. Ms. Lakis will check into the fire extinguishers that were not checked.

Mr. Spirko reported on some of the upcoming inspections that will include: library, garages, housekeeping, and mail room.

ANNUAL TRAINING:

Ms. Olshefski, Mr. Nemeth and Ms. Kressler have already participated in the training. Mr. Feiertag reported on the upcoming available dates: April 1st, 14th and 29th. He will send the committee links to these sessions.

OTHER BUSINESS:

Ms. Kline brought to the committees attention, the “Safety Committee” web page is a little outdated.

NEXT MEETING:

Originally it was suggested to take place on Thursday, April 30th, however earlier dates will be considered and Mr. Feiertag will send out an e-mail.

Respectfully submitted,

Tracy C. Kline