

**MUHLENBERG COLLEGE
SAFETY COMMITTEE MINUTES**

April 29, 2015

Seegers Union 108

ATTENDING MEMBERS:

Beth Buechler, Jessica Bien Covell, Diane Dologite, Jason Feiertag, Dave Huber, Tracy Kline, Katherine Kressler, Steve Nemes, Mike Nemeth, Maryruth Olshefski, Bill Ruhe, and Joseph Spirko.

MEMBERS ABSENT:

Jim Bolton, Brynmarie Dorsey, Damon Gelb, Brian Fidati, Merritt Jacob, and Tim Korn.

MINUTES:

Ms. Lakis confirmed that there is no emergency egress list that was mentioned in last month's minutes. Ms. Lakis made a motion to accept the minutes and Mr. Nemes seconded and was approved by the Committee.

ACCIDENT & INJURY REPORT:

Ms. Olshefski indicated that there were two claims since our last meeting, one re-opened claim from November, 2014, and three current claims remain open.

EMERGENCY EGRESS:

Ms. Lakis indicated that the map has been completed and that the CA and TP will be the test sites. Ms. Lakis met with the Provost regarding the once/year run drill through academic buildings. The Provost indicated he would talk to professors regarding labs and times of labs for conducting drills. Mr. Feiertag asked that the map be provided at the next meeting.

BUILDING/GROUNDS INSPECTIONS:

Mr. Spirko indicated that Mr. Bolton did a lighting survey on campus and that work orders have been submitted to correct any issues.

Next inspections will be the Library, Plant Operations, Mail Room and the Grounds Shop.

ANNUAL MANDATORY TRAINING:

The following members have completed training: Katherine Kressler, Diane Dologite, Jason Feiertag, Mike Nemeth, and Maryruth Olshefski. Here is a link to additional dates for the remaining members to get training:

<http://events.r20.constantcontact.com/calendar/monthview?eso=001VLrPhPNwI4H0hWw80KrwXg&llr=t7pik9jab>

OTHER BUSINESS:

Mr. Nemes indicated that the AED parts are good for another year, but, we need to start thinking about replacing units.

Mr. Huber told the committee that fire extinguisher and fire safety will be offered at Staff Development Day this year with small live fire demonstrations.

Ms. Kressler indicated that some fire extinguishers in Trumbower 219, 230, and 238 have not been checked. Ms. Dologite mentioned that the hallway extinguishers in New Science don't have signs.

Ms. Lakis mentioned that speed timing testing from 23rd and Gordon Streets is moving to Liberty Street (across from the stadium) to provide evidence to the City that there is a need for painting and walkways. Mr. Nemeth informed the committee that there is a need for a speed bump between Benfer and the TP due to cars driving too fast.

Ms. Bien Covell informed the committee that CPR and First Aid Certification was provided by Mr. Huber for the Theatre Department.

Ms. Olshefski told the committee that summer theatre training has not been set up because Steve Pakosh, of the Department of Labor & Industry(Bureau of Worker's Comp.), requires at least 25 attendees, and we don't have that amount. Ms. Bien Covell will reach out to the stage manager at DeSales to ask about whether or not our staff could train with their Shakespeare group.

NEXT MEETING:

May 28, 2015 – 9 A.M. – Life Sports Center 239

Respectfully submitted,

Maryruth Olshefski